



SCREENING AND TRAINING REQUIREMENTS

Screening and training are essential processes that help to ensure that all CEC stakeholders are able to participate in a sport environment that is safe and free of harassment and abuse. Below is a summary of screening requirements and training that is either recommended or required for various roles at CEC, based on the risk level associated with the role. Please refer to the [CEC Screening Policy](#) for more information.

Risk Level	Role	Screening Requirement	Training Recommendation	Training Renewal Requirements
Level 1	<ul style="list-style-type: none"> CEC Committee members Event volunteers 	<ul style="list-style-type: none"> Complete online CEC Volunteer Registration Form 	<u>Recommendation</u> to complete these 3 training: <ol style="list-style-type: none"> CAC Safe Sport Training CAC Mental Health in Sport NCCP Making Headway in Sport 	Training must be renewed every 4 years
Level 2	<ul style="list-style-type: none"> Certain athlete support personnel (low risk) Event Contractors (Officials and Setters) National Team Assistant Coaches (if under the supervision of another National Team Coach) 	<ul style="list-style-type: none"> Complete online CEC Volunteer Registration Form (if requested by CEC) Provide an Enhanced Police Information Check (E-PIC) Provide 1 letter of reference related to the position (if requested by CEC) Provide a driver's abstract (if requested by CEC) 	<u>Requirement</u> to complete these 3 training: <ol style="list-style-type: none"> CAC Safe Sport Training CAC Mental Health in Sport NCCP Making Headway in Sport <p>Read, Sign, and Submit to CEC: CEC concussion education sheet</p> <p>Purchase an Annual CEC License (Officials or Coaches)</p>	Training must be renewed every 4 years Concussion sheet must be submitted every year Annual
Level 3	<ul style="list-style-type: none"> Certain athlete support personnel (high risk) National Team Assistant Coaches (not under the supervision of another National Team Coach) National Team Head Coaches CEC employees CEC Directors and Officers 	<ul style="list-style-type: none"> Complete online CEC Volunteer Registration Form (if requested by CEC) Provide an Enhanced Police Information Check (E-PIC) Provide 1 letter of reference related to the position (if requested by CEC) Provide a driver's abstract (if requested by CEC) 	<u>Requirement</u> to complete these 3 training: <ol style="list-style-type: none"> CAC Safe Sport Training CAC Mental Health in Sport NCCP Making Headway in Sport <p>Read, Sign, and Submit to CEC: CEC concussion education sheet</p> <p>Coaches complete above and: NCCP Make Ethical Decisions module AND NCCP Make Ethical Decisions online evaluation</p> <p>Purchase an Annual CEC License (Officials or Coaches)</p>	Training must be renewed every 4 years Concussion sheet must be submitted every year n/a Annual